

POSITION DESCRIPTION

TITLE: DISCIPLESHIP DIRECTOR

Full Time/Exempt/Salaried

REPORTS TO: SENIOR PASTOR

PURPOSE:

The Discipleship Director will invite those attending CLC to walk the way of Jesus in their character, conduct and convictions. Through building relationships, leading teams, and casting vision our goal is to see these individuals grow in their love for God and for other people.

WORKING RELATIONSHIPS:

1. **Accountability:** The Discipleship Director is directly accountable to the Senior Pastor of Christian Life Center. He/she is also accountable for all official and functional procedures and policies of Christian Life Center. The Discipleship Director is accountable to the goals stated in Christian Life Center's Strategic Ministry Plan.
2. **Cooperation:** Discipleship Director is expected to engage in mutual cooperative actions and relationships with the staff and congregation of the church.
3. **Loyalty:** The loyalty and support to the Senior Pastor and the rest of the staff is absolutely necessary. On occasion you may not agree with the philosophy or procedure used, but your total support is needed.

JOB REQUIREMENTS:

- Spiritual maturity and commitment to a Christian lifestyle and to CLC's Excellence in Ministry values
- Attends weekly service and is actively involved in serving opportunities at CLC
- Experienced team leader of multiple paid and volunteer staff
- Ordained or licensed minister with the Assemblies of God or a willingness to align doctrinally
- Education: B.A. required; Masters preferred

JOB RESPONSIBILITIES:

PRIMARY:

- Design, implement, and sustain a process of discipleship for those attending CLC.
- Offer discipleship resources developed from our weekend services.
- Lead our mid-week service, and participate on the teaching team.
- Develop both paid staff and lay volunteers.
- Minister through ongoing pastoral responsibilities like weddings, funerals, on-call, and hospital visits.
- Build and oversee the budget of discipleship ministries.

GENERAL:

- Lead our Next Step classes.
- Ensure the quality of our small groups (Next Step Groups).
- Direct CLC University, and other special discipleship opportunities.
- Manage our quarterly connection events.
- Teach in our Next Steps Classes and CLC-U classes.
- Manage our prayer ministries.
- Oversee internal benevolence ministries.
- Oversee the assimilation process.
- Oversee First Impressions ministry at CLC, including the CLC Café.
- Perform any additional responsibilities requested by the Senior Pastor